



On behalf of the yearbook committee I would like to thank all of you for the commitment that you have made this year to be a room parent. The kids remember the parties and you are in a special position to create moments for them to remember.

Now, once you've created the moments, we need you to capture them for the yearbook (insert smiley face and praying hands here)

We want every child to be represented in the yearbook and not just their portrait. That is where you come in. The company that we have chosen to supply our yearbook offers an app and website for uploading photos. We want you to take as many photos as you can (including three or more students per photo) and upload them to the site at the end of each party. To upload photos, follow the instructions below.

1. If you have an iphone (app is not available on android) download the tree ring app
If you do not have an iphone, go to www.treering.com/validate
2. If you already have an account simply log in. If you don't, create an account. You will need the school code which is **1015350613152493**
3. Click on shared photos
4. Click on shared folders
5. Here you will find folders for each activity that the school is offering this year as well as a folder for each grade. Please enter your classroom photos in the folder for your child's grade. You can add photos to any of the folders for events that you attend. They added a new feature this year where you can tag the students in the photo as well.

If you have any questions I can be reached at teamsottong@gmail.com. Once again, thank you all for everything that you do to make Alexander awesome. I can't wait to see all of your pictures!

Sincerely,

Tara Sottong