

**JAMES W. ALEXANDER PTA, INC.
EXECUTIVE BOARD MEETING**

June 1, 2010

CALL TO ORDER:

President Tori McMahon called the meeting to order at 7:10 p.m. and led the flag salute. She welcomed teacher representatives Mrs. Coyne, Miss Rolle and Mrs. Goliszewski. Tori also welcomed incoming Executive Board members in attendance.

ESTABLISHING QUORUM: (Executive Committee)

Excused from tonight's meeting and those present; see attached list.

OFFICER'S REPORTS:

Secretary's Report: The minutes were distributed and will be filed as approved.

Treasurer's Report: Julie McGuinness reported from the Statement of Accounts for May 11, 2010 through June 1, 2010. A beginning balance of \$14,391.05, receipts of \$2,000.33, disbursements of \$1,862.09, and an ending balance of \$14,529.29. The report was filed for audit. (See copy of attached report.). Julie stated that this year was a good year compared to last year and she also stated that if you could hand everything in by next Friday, she would appreciate it so she can close out the books.

Correspondence: Jen Haley reported correspondence from the fourth grade teachers for teacher appreciation week; from Cindy Minogue for teacher appreciation week and from Judy Keegan for the gift certificate to Rosa's Restaurant

COMMITTEE REPORTS:

Budget & Finance – Ellen Iorio reported that the Box Top Contest raised \$520 and a check will be received in October, 2010 and Mrs. Ferraris' class had the most box tops collected. Ellen further reported that tomorrow, June 2, 2010, is Maggie Moos Night featuring Teacher Celebrity Scoopers and that our school will earn fifteen percent of the total day's sales. Ellen further stated that Movie Night will be held on Friday, June 11, 2010 featuring the movie Up and that admission will be five dollars and popcorn and drink will be included in the admission price.

Family Activities –Cindy Mimmo reported that approximately \$110 was raised from Trenton Thunder night. Cindy thanked everyone who helped as well as her committee and stated that this will be her last year Chairing this committee.

Fifth Grade Activities –Debbie Hamm thanked all who participated in the Joe Corbi fundraiser as it was a huge success. Debbie also reported that the Year End Party and graduation are scheduled for June 17, 2010 and ticket forms will be distributed soon to the fifth-graders. Debbie also reported that a DVD is being created and each student will

receive a copy as part of their gift and that additional copies of the DVD will be available to order for extended family members and order forms will be going home soon. Debbie also reported that refreshment donation forms went home to the fourth grade parents this past week. Lastly, Debbie reported that there are no more fundraisers scheduled for fifth grade activities. Bev Braddock reported that yearbooks are done and have been delivered and will be distributed the last day of school to the students with the exception of fifth grade who will receive their yearbooks the day prior. Bev also stated that there is a surplus of yearbooks available for purchase. Bev also reported that due to more information and picture being available electronically, there was a substantial cost reduction this year.

Historical Yearbook –Debbie Hamm reported that an email went out to the Executive Board Members with a request for pictures from Founders Day, Healthy Hearts Dance, Grandparents Day and Trenton Thunder Night and that pictures are also needed for upcoming event of Maggie Moos, Movie Night and Fifth Grade Party/Graduation. Debbie thanked everyone who has already forwarded pictures from various events and assemblies. Debbie also thanked the Website Committee for doing such a fabulous job with keeping information updated and accessible. Lastly, Debbie reported that the yearbook is on schedule for the July 1, 2010 deadline.

Field Day – Debbie Hamm reported that this year the committee decided to implement a different procedure for field day in the hope to reduce or eliminate stresses from past years due to the lack of parent volunteers. Debbie stated that she had only received feedback from a few people but that the feedback has been positive and the committee appreciates any and all feedback and suggestions to implement for next year's event and that if anyone wishes to submit feedback anonymously, she suggested to drop a note in the PTA mailbox to her attention.

Recognitions –Diane Kern reported that the playground aides will be recognized this month.

Reflections – Rachel Sorrento stated that the Reflections participants received an ice pop treat today and that next year's Reflections Contest theme is "Together We Can..." Rachel also reported that the rules state that the project cannot be started until the official start date.

Book Fair – Cindy Devine reported that there is a scheduling conflict with the book fair as she had booked the same week as previous years as she needed to schedule the fair a year in advance and when the school calendar was distributed she found that conferences had been scheduled for the week before the book fair. Cindy stated that Scholastic is able to accommodate two days for that week and is working very hard to accommodate her but she is looking into other companies and other possible options.

OLD BUSINESS – Tori McMahon discussed committee assignments for the upcoming school year and stated that Jen Haley will handle the committee assignments as incoming

President but that there is no one signed up for Family Activities and only one person for Field Day and Arts in Education. Tori further stated that this coming year we will be doing something different instead of Grandparents Day and we would need some volunteers for that as well and that one person also volunteered for Summer Reading but this will be grouped with Scholastic Book Fair now.

Tori further discussed the School Fair and that since there was only one person that signed up to be on the committee and that person didn't volunteer to be the Chair of the committee, we need to determine if anyone is willing to step up and Chair this committee and recruit members; otherwise, there will not be a School Fair next year or it can be revisited during the school year and can also be decided to do it in the Spring. It was also discussed that several options have been suggested to replace the income received from the school fair and Tori is confident that the Budget and Finance Committee will be working hard on ideas for next year.

Rachel Sorrento stated that a parent told her that after doing an online search, this parent's child's name was found in an old newsletter and asked Rachel to report this and request that her child's name be removed. It was discussed that this type of information will be removed from the website.

NEW BUSINESS: Tori McMahan discussed that it is time to form an audit committee to audit the books in preparation for our next fiscal year and asked for a show of hands for volunteers. The record shall show that Debbie Hamm, Kathy Register, Lisa Ruyak, Alicia Liffland, Tricia Bannister and Ellen Iorio have volunteered to serve on this committee. Tori further stated that a meeting date mutually convenient for all parties involved will be determined in late June or early July, 2010.

PRESIDENT'S REPORT: Tori McMahan stated that the Steinert Awards Ceremony will be held next Monday, June 7, 2010 and they have asked that the recipients be kept confidential until the awards are given out so Tori is unable to share who will be receiving them and she will send out an email on Tuesday announcing the recipients. Tori also stated that Jodi Morgan will be attending the event on her behalf as Tori will be attending the Hamilton Township PTA President meeting.

PRINCIPAL'S REPORT: Mrs. Stevenson thanked the ladies who have been with her for the past two years, especially Mrs. McMahan for her extreme hard work. Mrs. Stevenson also recognized Mrs. Morgan's outstanding efforts. Mrs. Stevenson also recognized Mrs. McGuinness for a wonderful job of keeping the books in order and Mrs. Iorio for her fabulous efforts in her role. Mrs. Stevenson also welcomed the incoming officers and stated that she is looking forward to working with them. Mrs. Stevenson also thanked the entire PTA for all of their support and efforts in assisting in all of the school events. Mrs. Stevenson stated that she foresees some changes coming in September, 2010 due to the budget cuts and asked for everyone's understanding and patience.

Tori McMahon distributed the following Certificates of Recognitions:

Melissa McCarthy – Hospitality Committee

Recognitions from last month to Linda Ackerson and Felicia Huth were presented with official certificates

Tori also acknowledged Bev Braddock and Diane Kern as outgoing Executive Board members.

Tori also acknowledged Rachel Sorrento for all of her support and contributions through the past years as she will be leaving the school next year and she will be greatly missed.

Debbie Hamm presented Tori with a token of appreciation on behalf of the Executive Board for her service as President and also in recognition of her upcoming birthday.

ADJOURNMENT:

There being no further business the meeting was adjourned at 7:34 p.m.

Tricia L. Hannister

Recording Secretary