

JAMES W. ALEXANDER PTA, INC.
EXECUTIVE BOARD MEETING
May 12, 2009

CALL TO ORDER:

President Tori McMahon called the meeting to order at 7:10 pm and led the flag salute. She welcomed teachers: Mrs. Coyne and Mrs. Goliszewski. Tori also welcomed any visitors that may be in attendance.

ESTABLISHING QUORUM: (Executive Committee)

Excused from tonight's meeting and those present; see attached list.

OFFICER'S REPORTS:

Secretary's Report: The minutes were acknowledged and approved as submitted.

Treasurer's Report: Julie reported from the Statement of Accounts for April 8, 2009 through May 12, 2009. A beginning balance of \$11,267.77, receipts of \$8,127.47, disbursements of \$9,105.53, and an ending balance of \$10,289.71. The report was filed for audit. (See copy of attached report.)

Correspondence: Tammy Rodriguez read thank you notes from the following staff members for Teacher Appreciation week: Mrs. Stevenson, Kindergarten teachers, Mrs. Leopardi, Mrs. Oberweiss, 5th grade teachers, Mrs. Minogue, Mrs. Tobert, Mrs. Pallotti, Mrs. Bertothi, and the 3rd grade teachers. She also read a note from Mrs. Chirichella for the Babies R Us gift card and Mrs. Minogue for the gift card in honor of Nurse's Day.

COMMITTEE REPORTS:

Family Activities- Jodi reported that the Trenton Thunder night did not go as well as expected. It was a very low turnout we may be receiving a check for \$90.

Fifth Grade Activities- Kim Flood reported that the yearbooks are in and they look great.

Health, Safety and Environment- Julie reported that the school clean up on April 25th was from 9am-11am and it was a great success.

Historical Yearbook- Deb Hamm reported that the yearbook is coming along and she requested pictures from any PTA event such as Field Day, Pump IT Up etc.

Field Day- Deb Hamm suggested that a separate committee be put together to coordinate Field Day. She is hoping that this will make participation and organization a little easier. Deb stated that this committee would be responsible for organizing Field Day with the gym teachers and ensure that a letter for the picnic and volunteers is distributed in a timely manner.

Room Representatives- Sue Bishop reported that pizza will be provided for the end of the year party. She stated that it would be one slice per child and it is not to be considered as lunch it is to be a snack.

Book Fair-Cindy stated that because our conference week was changed for the next school year Scholastic did not have availability for us. She is going to continue working on the new dates but stated that it may be necessary to find a new company. She will update us at the next meeting.

Kindergarten Registration- Jamie is working on making a purchase for the incoming kindergarten classes. She would like to keep it to a minimum of \$1 per child. She can use money from the Kindergarten budget money and if need be get extra from the general PTA money.

Teacher Appreciation- Linda reported that Teacher Appreciation week went great. The Three for Me people were a big help and they were able to get many donations from local businesses.

Budget and Finance- Ellen reminded everyone that all 50/50 tickets(purchased or not) need to be returned by this Friday, May 15th. The drawing will be Tuesday at 7pm in the lobby.

She stated that the Pump-It-Up fundraiser is this Thursday and she thanked Deb Hamm for heading it up. Ellen added that the Spring Gift Card Sale went well. She also thanked Sue Bishop for all of her help with this event which raised \$236.

Ellen added that the Box Top Contest is still going on. So far we have collected over \$250 worth of box tops from this contest! This school year alone we have received \$1,567 from Box Tops for Education; it is the most we have ever raised and she is hoping to break this year's record next year.

She reminded everyone that Maggie Moo's Day is Tuesday, June 9th (All day). 15% of Total sales will go back to our school. We are still working on getting some celebrity scoopers for that evening. Lastly, Ellen stated that our 2nd annual clothing drive is scheduled for Saturday, October 3rd, 2009. She asked everyone to start saving all clothes accessories, hard toys and stuffed animals.

Recognitions- Sue stated that the Nurse and Mrs. Stevenson were recognized. She added that the four lunch aides will be recognized in June.

OLD BUSINESS:

Committee Assignments – Tori stated it was the last call for committee surveys. She stated that if you have not told her which committee you would like to be on she will just keep your where you are for the 2009-2010 school year.

NEW BUSINESS:

Additional Budget Appropriation – Sue Bishop stated that the PTA would like to provide pizza for the last day of school. Tori went on to say that because the purchase of the pizza will exceed \$250, we need to take a vote. Tori asked for a motion from the floor to allocate funds for the purchase of pizza for the last day of school. The record will show that Sue Bishop made the first motion and Linda Ackerson made the second. The vote was unanimous so the record will show that the motion passed to allocate funds for the purchase of pizza on the last day of school.

Forming A New Committee – Tori stated that a new committee is being formed for Field Day. Since it is a new committee we need to take a vote so it can become a standing committee. Tori asked for a motion to start a field day committee. The record will show that Kathy Register made the first motion and Karen Guadagno made the second. Lastly, Tori asked that if anyone is interested in joining the committee to please see Deb Hamm and let Tori know so she can add you to that committee.

PRESIDENT'S REPORT:

Yearbook Change- Tori stated that we may need to make a yearbook change. A discussion with Mrs. Stevenson will have to take place to see if a change is possible. She stated that 3J fundraising; who does our Fall Fundraiser expressed an interest in doing our yearbook. At the time we were under contract with Lifetouch to allow them to do our yearbook. Due to some excessive costs, we have reached out to 3J again to see what they can do for us. Tori spoke with Jesse the owner and go to guy and he said that Lifetouch could still take our pictures and 3J can produce the yearbook without any legal ramifications (they have the rights to the pictures, but not the exclusive right to produce the yearbook) – they have other schools who use Lifetouch but have them do the yearbook. If this is something we'd like to look into, Jesse would be happy to bring samples and give us prices when he meets with Ellen to discuss the fall fundraiser.

She also took a survey for the NJPTA convention. They would like to hold it in Central Jersey and Tori asked what time of year and what days. The consensus was to hold it in early fall and on Friday into Saturday. There is a new award for newsletters and she would like to have ours sent in.

Tori asked that everyone please try to be at the General Membership meeting on May 26th. She also reminded everyone to please get their procedure books in order and bring them to the June meeting to be handed in or on to the next committee chair.

Lastly, Tori asked that everyone please sign the cards that are circulating for Ms. Glonek. She also asked that if anyone had any ideas for future fundraisers like grandparent's tea etc. to please share them.

Tori turned the floor over to Mrs. Stevenson for the Principal's Report.

PRINCIPAL'S REPORT:

Mrs. Stevenson stated that testing is going well. The 3rd and 4th grade students have completed testing and had a very positive attitude. She added that the 5th grade students were testing this week and make-ups will be next week. The booklets are being packed up to be sent back and the teachers were stressed but glad that it is almost over. She was also pleased that the attendance has been outstanding eliminating the need for many make-ups.

Mrs. Stevenson stated that the following events were scheduled: Kindergarten is going to the Camden Aquarium, Interim Reports go out on Friday, 5th graders are going to Great Adventure, 2nd graders are going to Safety Town, 4th graders are going to Liberty Science Center, 1st graders are going to Howell Farm, and 3rd graders are going on a Hamilton Township Tour.

Lastly, she reminded everyone that there is an author assembly on April 26th for grades 2-5. Also, the 1st graders will be performing Go Fish on April 26th. Mrs. Stevenson planned A Taste of Mercer County for June 1st. She is very excited to have many local companies coming to give demonstrations.

GOOD OF THE ORDER OF ANNOUNCEMENTS:

PTA Recognition Certificates

Debbie Hamm for setting up the Pump-It-Up fundraiser.

Sue Bishop for setting up the Gift Card Sale.

Linda Ackerson & Felicia Huth for a fabulous Teacher Appreciation week.

ADJOURNMENT:

There being no further business the meeting was adjourned at 7:45pm.

Debra Conti

Recording Secretary